

**NOTICE OF BOARD ACTION  
BOARD OF DIRECTORS  
TOWN OF MANCHESTER, CONNECTICUT**

On June 7, 2016, the Board of Directors of the Town of Manchester revised the Schedule of Rates, Charges and Fees for the connection to, and the use of the water distribution system. A complete copy of the adopted Schedule of Rates, Charges and Fees was filed with the Town's Clerk's office on June 13, 2016.

**ADOPTED SCHEDULE OF RATES, CHARGES AND FEES  
FOR THE MANCHESTER WATER DEPARTMENT**

The existing schedule of rates, charges and fees as presently in effect and on file in the Town Clerk's office and in the Administrative Offices of the Water and Sewer Department, is hereby amended as set forth herein and shall be effective as of July 1, 2016 and for subsequent fiscal years and shall continue to be in effect until such time as they may be further amended by the Board of Directors. The adopted Schedule of Rates, Charges and Fees and the time and manner of payment is as follows:

**I. WATER USE RATES – Effective July 1, 2016**

A. General Customer Billing

1. Service Charges

Meter Size	Monthly	Quarterly
5/8"	\$2.44	\$7.32
3/4"	\$3.70	\$11.10
1"	\$6.15	\$18.45
1½"	\$12.27	\$36.81
2"	\$19.66	\$58.98
3"	\$39.25	\$117.75
4"	\$61.30	\$183.90
6"	\$122.60	\$367.80
8"	\$245.21	\$735.63
10" and greater	\$490.42	\$1,471.26

2. Use Charge – Effective July 1, 2016

\$3.23 per 100 cubic feet

B. Non-automated or unmetered customers shall be charges as follows:

1. Residential Customers – Consumption based upon 150 gallons per capita per day with 3.75 capita per dwelling unit.

2. Commercial Customers – Consumption based upon 2,000 gallons per acre per day of land (i.e. - building, parking, open space, easements, etc.) owned at the location, or acres of building floor space based upon gross square footage, whichever is greater.
3. Industrial Customers – Consumption based upon 5,000 gallons per acre per day of land (i.e.- building, parking, open space, easements, etc.) owned at location, or acres of building floor space based upon gross square footage, whichever is greater.

This rate will be used for accounts without a meter or accounts that are not equipped with automated meter reading equipment.

The above water rate schedule will govern the billing for the master meter. There will be one master meter for each individual water service. Water meters are owned and maintained by the Water Department.

For existing sub-meter arrangements installed prior to 1976 the same water rate schedule will govern the billing for the master meter and sub-meter. Master meter readings will be reduced by the sum of the readings for the sub-meters. The master meter will be billed on the minimum and granted a consumption allowance as would the sub-meters.

## **II. NEW METER INSTALLATION FEES**

Every new customer will be charged a one-time fee\* for the installation of a meter including the related meter reading equipment. The fee will be based on meter size. Other sizes and styles of meters will be charged based upon actual cost.

Meter Size	Cost
5/8"	\$327
3/4"	\$354
1"	\$399
1½"	\$1,126
2"	\$1,303
3"	\$1,563

\*Fee is due and payable at the time of permit issuance.

## **III. WATER SYSTEM CONNECTION FEES**

Each property owner connecting to the Town of Manchester Water Distribution System shall pay a water connection fee. The property owner shall pay the applicable connection fee in effect at the time of permit application. Fees shall be in accordance with the following schedule and are due and payable at the time of permit issuance.

A. New Developments (Domestic and Fire Protection)

Meter Size	Water System Connection Fee
5/8"	\$ 2,800
3/4"	\$ 4,200
1"	\$ 7,000
1½"	\$ 14,100
2"	\$ 22,500
3"	\$ 45,100
4"	\$ 70,400
6"	\$140,900
8"	\$ 225,400
10" or greater	\$ 338,100

B. Existing Customers

Connection fees for additional domestic or fire protection connections or incremental increases based upon the following rates:

1. Domestic Services

Less than 1" Service (Reference for incremental increase only)	\$300
1" Service	\$400
2" and greater	\$500

2. Fire Protection (Sprinkler Systems or Private Fire Hydrants)

Less than 2" Service (Reference for incremental increase only)	\$300
2" Service	\$400
4"	\$500
6"	\$600
8"	\$700
10"	\$800
12" and greater	\$900

Said connection fees shall be used to reimburse the Town of Manchester Water Department for improvements to the Water Treatment Plant and other facilities such as pump stations, storage facilities, supply, transmission and distribution mains, and treatment facilities.

**IV. WATER SYSTEM INSPECTION FEES**

A. Connection/Repairs

Any new connection or repair of an existing connection to the water distribution system shall be inspected by Water Division personnel. An inspection fee of \$100.00 per connection or repair shall be charged and paid at the time of permit issuance.

B. Water Mains

All water mains (public and private) will be required to be inspected by Water Division personnel. An inspection fee of \$4.00 per linear foot of public water mains shall be charged and paid at the time of permit issuance. Linear footage shall be as determined by the plans approved for construction by the Water Division.

**V. WATER CONSERVATION RATE**

As per section 315-10(B)(2) of the Town Code of Ordinances, and as outlined in the Emergency Contingency Plan, when a Phase II water emergency is declared, a “rate pricing structure to promote conservation” may be implemented.

- A. Phase II Emergency – Standard use charge plus 20%
- B. Phase III Emergency – Standard use charge plus 35%

Conservation Rates may be placed into effect by the General Manager upon declaration of a Phase II or III emergency. The rates will return to normal once the emergency has been declared over by the General Manager.

**VI. FIRE PROTECTION CHARGES**

A. Private Fire Hydrants

Effective 07/01/2016 - \$525.36 per hydrant/yr

B. Private Fire Service

Fire service charges for standpipe and/or sprinkler head systems based on size of the service at the point of connection to the distribution system.

Size	Effective 07/01/2016
4” and smaller	\$15.09/mo
6”	\$43.82/mo
8”	\$93.37/mo
10”	\$167.91/mo
12” and greater	\$271.25/mo

C. Public Fire Protection

Item	Effective 07/01/2016
Hydrants	\$157.97 per hydrant/yr
Supply & Transmission Mains	\$.052 per inch-ft. per year

The two fire taxing districts (South Manchester Fire District and Eighth Utilities District) shall have the option of paying for Public Fire Protections Services through ad valorem taxes levied by the District or by allowing the Fire Protection Service Charge to be added on to the water use charge (Item I.A.2).

**VII. MISCELLANEOUS WATER FEES**

A.	Water and Sewer Permit	\$ 50.00
B.	Reading Privately Owned Meters	\$ 9.00/unit/month \$ 15.00/unit/quarter
C.	Meter Removal on Existing Service Connections	\$ 65.00/unit
D.	Hydrant Meter Installation	
	1. Meter Rental	Rate
	5/8", 3/4" and 1"	\$ 10.00/Day
	Greater than 1"	\$ 20.00/Day
	2. Meter Installation	\$250.00 set-up fee, paid at time of issuance (no meter removal fee)
	3. Consumption	\$ 3.23/HCF for all volumes of use
E.	Hydrant Flow Test	\$175.00
F.	On and Off Services	
	1. During Regular Work Hours	24 Hr. Notice Requested - \$50 – No Show Fee
	2. After Regular Work Hours	\$235.00
G.	Resumption of Service Non-payment	
	1. During Regular Work Hours	\$ 50.00
	2. After Regular Work Hours	\$235.00
H.	Reduced Pressure Device (RPD) Double Check Valve Assembly (DVCA) Test	\$65.00 *See note below
I.	Wholesale Water (Not covered by Agreement)	\$3.23 per 100 cubic feet
J.	Returned checks	A \$20.00 charge will be added to the bill for each that has been refused for deposit by the bank

\*A fee of \$65.00 will be charged for the testing of each RPD and DCVA. These tests are required on an annual basis by the State Health Department and are performed in accordance with the State Public Health Code. This fee provides for an initial test and one retest if necessary. Any subsequent test performed will be billed at the rate of \$65.00 per test.

**VIII. CHARGEABLE WORK/REPAIRS**

A. Recovery of Costs

Charges for all work such *but not limited to* as service installations, water main taps and repairs to facilities such as mains, hydrants, meters etc., which are beyond the responsibility of the Water Division will be based upon the actual costs of labor, tools, materials, and equipment. Equipment rates shall be as indicated below (See VI (B)). In addition, the cost of labor will be surcharged an additional 36% for overhead and the costs of materials will be surcharged 25% for stocking and handling charges.

1. Service Installation

The Water Division may, at its discretion, install water services from the water main to the street line on the basis of the following charges.

a) Installation in Existing Subdivisions

<u>Size</u>	<u>Fee</u>
All Sizes	Based upon actual costs of labor, tools, materials, equipment, engineering and surcharged an additional 36% for overhead and the cost of materials will be surcharged 25% for stocking and handling charges.

b) Installation in New Subdivisions

In a new subdivision or where a developer must install a new water main, the developer shall install all water facilities, including house connections, at his own expense in accordance with the requirements of the Town of Manchester Water Division.

2. Water Main Taps

The Water Division may, at its discretion, perform 1" and 2" taps on existing water mains for the purpose of service installation by a contractor. The contractor shall provide a safe excavation and all materials necessary to make the tap.

1" Tap.....	\$300/Tap
2" Tap.....	\$350/Tap

If it is necessary for the Water Division to provide any materials, the contractor will be charged the cost of the material plus an additional 25% for stocking and handling charges.

## B. Equipment Rates

The rates indicated below shall apply when said equipment is utilized for any chargeable work/repairs performed by Division personnel. The cost of an operator is not included in the rates *and will be charged portal to portal based on the actual cost of labor plus 36%*.

Car	\$ 10/HR	Vactor	\$130/HR
Utility Truck	\$15/HR	Skid Steer Loader	\$ 30/HR
Dump Truck – 6 wheel	\$ 35/HR	Tractor w/Mower	\$ 28/HR
Dump Truck – 10 wheel	\$ 46/HR	Compactor	\$ 4/HR
Dump Truck – 12 wheel	\$ 50/HR	3” Mud Pump	\$ 2/HR
Excavator	\$ 100/HR	4” Mud Pump	\$ 6/HR
Backhoe	\$ 50/HR	Compressor	\$ 15/HR
Loader	\$ 52/HR	Spreader	\$ 14/HR
Trailer	\$ 4/HR	Sweeper	\$ 7/HR
Roller	\$ 15/HR	Miscellaneous Tools	\$ 2/HR
Shoring Box w/Plates	\$ 10/HR	Pavement Saw	\$ 45/HR
Video Inspection Vehicle	\$150/HR	Brush Chipper	\$ 25/HR
Hydraulic Breaker	\$ 26/HR	Generator	\$ 12/HR

Notes: All hourly charges are calculated portal to portal

## C. Extra Costs

The above listed fees are to be considered minimum for connections to cast iron or ductile iron mains. Any extra material needed will be additional. If the connection involves unusual depth (i.e. greater than 6') for more than 40' of trench, high water table (i.e. less than 5' from surface), the excavation of rock or removal and replacement of concrete pavement, the actual costs of installation shall be charged. Extra costs will be surcharged an additional 36% for labor and overhead and 25% for materials to cover stocking and handling charges.

**IX. LATE PAYMENT**

A. Penalty

The above schedule of rates, charges and fees to be charged to customers of the Manchester Water Division will become effective on July 1, 2016. Charges are due and payable upon receipt of the bill by the customer. Any bill not paid within thirty (30) days of invoice date shall thereupon be delinquent and shall bear interest from the invoice date at the rate and in the manner provided by the General Statutes of the State of Connecticut for delinquent property taxes.

APPROVED AS TO FORM

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Patrick J. Kearney  
Water and Sewer Department

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TOWN ATTORNEY

Dated at Manchester, Connecticut  
This day of June 13, 2016